

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
December 17, 2012 – 7 p.m.
Cordova Township Office

Approved January 21, 2013

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on December 17, 2012.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Bonnie Hanna and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk and Chris Filbert, Road Commissioner. Pam Bruner, Cemetery and Civic Center Manager was absent.

Supervisor Kavanaugh led The Pledge of Allegiance.

Robert Coers made a motion, seconded by Bonnie Hanna to approve the November 19, 2012, Cordova Township Regular Meeting Minutes. Ayes: Boone, Coers, Hanna and Kavanaugh. McLaughlin and Kavanaugh abstained. No's: none. Motion carried.

Communications:

Riverdale After-Prom 2013: Bonnie Hanna made a motion, seconded by JoAnne Boone, to approve a \$100 donation to Riverdale After-Prom 2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. The check will be cut along with next month's bills. No's: none. Motion carried

Timmer Audit Letter: The annual letter from Timmer & Assoc. was circulated to the Board. A vote regarding selecting Timmer as the auditor for 2013 will be held next month.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for November, 2012, were reviewed. Supervisor Kavanaugh explained the additional "Equipment" line to the Board and an IMRF question. Bonnie Hanna made a motion, seconded by Robert Coers, to approve for payment the November, 2012, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for November, 2012, were reviewed. Morris McLaughlin made a motion, seconded by JoAnne Boone, to approve for payment the November, 2012, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for November, 2012, were reviewed. Supervisor Kavanaugh explained a correction between General Assistance and Town Fund to the Board. Robert Coers, made a motion, seconded by Bonnie Hanna, to approve the General Assistance financials for November, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for November, 2012, were reviewed. JoAnne Boone made a motion, seconded by Robert Coers, to approve for payment the Civic Center bills as presented for November, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for November, 2012, were reviewed. Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve the Cemetery statements of revenue and expenses for November, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Cemetery Manager Pam Bruner had submitted a written report to the Board. Supervisor Kavanaugh reported that there has been some activity on deed transfers. Also, that some lawn care bids have been received.

Civic Center Report: Civic Center Manager Pam Bruner had submitted a written report to the Board. Supervisor Kavanaugh discussed the various options on the hand washing sink quote submitted from Peterson Plumbing. The Board liked Option 1 which had a faucet and not an electric eye. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the purchase of the hand washing sink listed in Option 1 from Peterson Plumbing for \$820. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board. One hundred fifty tons of salt has been delivered for this winter. The LED sign is slowly progressing and will be operational soon.

Community

Youth Committee: No report.

Senior Committee: No report.

Park District Intergovernmental Agreement: The Park District is still working on the intergovernmental agreement. Supervisor Kavanaugh sent the information to TOIRMA for the Park District. Progress is being made.

Levies 2013-14 for Township/Road & Bridge: Supervisor Kavanaugh made a motion, seconded by JoAnne Boone, to approve both the Cordova Township 2013-2014 and Cordova Township Road & Bridge 2013-2014 Levies. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Closed Session Minutes: Supervisor Kavanaugh announced that both sets of Closed Session Minutes must remain closed for at least another 11 months due to the court ruling that the plaintiff has another year to bring action. Bonnie Hanna made a motion, seconded by Morris McLaughlin, to keep the Closed Session minutes from both May and June, 2012, closed. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

New Business:

2013 Township Meeting Dates: The Board had received the 2013 proposed meeting dates in their packets. Jon Kavanaugh made a motion, seconded by Robert Coers, to accept the 2013 proposed meeting dates as presented. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Supervisor's Comments: Supervisor Kavanaugh had nothing additional to add and wished everyone a Merry Christmas.

Any other business to come before the Board that will be added on next month's agenda: Timmer & Associates Annual Audit

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 7:38 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk