

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
November 19, 2012 – 7 p.m.
Cordova Township Office

Approved December 17, 2012

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on November 19, 2012.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Bonnie Hanna and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk, Chris Filbert, Road Commissioner, Pam Bruner, Cemetery and Civic Center Manager and Tom Border.

Supervisor Kavanaugh led The Pledge of Allegiance.

Bonnie Hanna made a motion, seconded by Robert Coers to approve the October 15, 2012, Cordova Township Regular Meeting Minutes. Ayes: Boone, Coers, Hanna and Kavanaugh. McLaughlin and Kavanaugh abstained. No's: none. Motion carried.

Communications:

TOI Annual Educational Seminar Comments: Trustee Coers commented that the Cemetery rules are being made less complex. He also stated that everything now falls under the Prevailing Wage Ordinance, as there is no longer a dollar amount cut off. Road Commissioner Filbert also attended the conference. She reported that the range of topics was very good and that she had attended the Prevailing Wage, Outlook and Election sessions.

Communications: Chris Filbert and Ann's Helping Hands: Thank you notes from Chris Filbert and Ann's Helping Hands were distributed to be read by the Board.

Citizens Wishing to Address the Board: Tom Border introduced himself to the Board. He is the owner of Polsey Lawn Care in Erie and would like to submit a proposal for Cemetery caretaker for 2013.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for October, 2012, were reviewed. Robert Coers made a motion, seconded by JoAnne Boone, to approve for payment the September, 2012, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for October, 2012, were reviewed. Bonnie Hanna made a motion, seconded by JoAnne Boone, to approve for payment the October, 2012, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for October, 2012, were reviewed. Robert Coers, made a motion, seconded by JoAnne Boone, to approve the General Assistance financials for October, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for October, 2012, were reviewed. JoAnne Boone made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for October, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for October, 2012, were reviewed. Jon Kavanaugh made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for October, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Civic Center Manager Pam Bruner had submitted a written report to the Board. Supervisor Kavanaugh reported that more tree trimming is needed in the spring. In addition to trees, there are some heavy, lower bushes that will also need trimming. We have to make sure that the road is clear.

The Board discussed the waiving of the \$50 fee on transferring interment rights. After the last newsletter went out, Pam has had some contact from families regarding burial locations. It is very important that the person who purchased the interment rights leaves exact instructions as to who should be buried in each grave. To aid in this situation, the Board discussed waiving the \$50 fee per grave to assign a name to each location. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to waive the \$50 interment right (deed transfer) fee from now through December 31, 2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Civic Center Report: The Civic Center office furnace stopped working several weeks ago. Young's checked it out and stated it would cost \$300-\$500 for repair. The furnace is now 30 years old; Young's quoted a new furnace would cost about \$1,700. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the purchase of a new furnace from Young's in Port Byron at a cost not to exceed \$1,900. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Pam Bruner reported that a blower motor in the Civic Center's furnace also needs replacing at an estimated cost of \$300-\$350. Jon Kavanaugh made a motion, seconded by Robert Coers, to approve the purchase of a new furnace blower from Young's in Port Byron at a cost not to exceed \$400. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The voter trolley was a big success. There were 125 voters who used the service which did cause a long line. The Trolley was late for its next stop.

The Civic Center Parking lot has a very poor elevation which causes water to run directly to the building in some locations. In order to adequately fix this problem, a whole new parking lot is needed. This last application of sealer was just a very thin application.

Supervisor Kavanaugh did speak to Drifter's Café about the lunch they served for those receiving flu shots. He expressed the Board's concern over the poor meal which they served. Something else will have to be done for next year.

Road Commissioner's Report: No written report was submitted this month. Road Commissioner Filbert also commented on the change in the Prevailing Wage requirements. She, too, felt negatively about it.

Community

Youth Committee: Trustee Boone has arranged for Donna Johnson to make a presentation on gourds and pumpkins during the month of April.

Senior Committee: Trustee Boone has the name of a band called AJ's—The Old 57's who she will call to perhaps arrange an activity in February or March.

Park District Intergovernmental Agreement: The Park District is still working on the intergovernmental agreement.

Levies 2013-14 for Township/Road & Bridge: Supervisor Kavanaugh announced that the Township Levy represents a 3% reduction over last year. The Road & Bridge budget once again had an increase due to the State requirement of maintaining an 8% fuel tax. The increase did not require a budget hearing, however.

New Business:

Township Office Furnace: Motion was made earlier for this.

Baptist Church Food Baskets: Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the donation of \$1,000 to the Cordova Baptist Church for the 2012 food baskets. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Supervisor's Comments: Supervisor Kavanaugh reported that he attended a court session and the plaintiff did not show up. The attorney filed for a motion of dismissal that gives the plaintiff another year to still file. A bill will be coming from TOIRMA for work on this case.

Reminder: Township Caucus will be held on Tuesday, December 4, at the Civic Center—Democratic at 6 p.m. and Republican at 7 p.m.

Any other business to come before the Board that will be added on next month's agenda: Levy Motions for Road/Bridge and Township

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:20 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk