

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
September 17, 2012 – 7 p.m.
Cordova Township Office

Approved October 15, 2012

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on September 17, 2012.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers and Bonnie Hanna, Trustees. Trustee McLaughlin was absent.

Also present: Sandy Gustafson, Clerk and Chris Filbert, Road Commissioner. Pam Bruner arrived at 7:40 p.m.

Supervisor Kavanaugh led The Pledge of Allegiance.

Robert Coers made a motion, seconded by JoAnne Boone to approve the corrected version of the August 20, 2012, Cordova Township Regular Meeting Minutes. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Communications:

TOI Annual Educational Seminar on November 11-13: Clerk Gustafson reminded the Board about the upcoming TOI Seminar. Please let her know if you would like to attend.

Citizens Wishing to Address the Board: Colby DeBlaey and Lori True from the Riverdale PTA addressed the Board regarding The Riverdale Trivia night that will be held on Saturday, November 10. They would like the Board to consider allowing the event to be held at the Civic Center with a no-charge, non-profit rate. Supervisor Kavanaugh stated that this request will be placed on next month's agenda, but that a non-profit rate is granted only to Cordova Township organizations.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for August, 2012, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the August, 2012, Road District bills. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for August, 2012, were reviewed. Robert Coers made a motion, seconded by JoAnne Boone, to approve for payment the August, 2012, Town Fund bills. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried. As was noted at the last township meeting, there was an overage in the Town Fund audit account and that has now been corrected. Road & Bridge and the Cemetery have both paid for their respective charges of \$1,200 and \$565.

The General Assistance statements of revenue for August, 2012, were reviewed. JoAnne Boone, made a motion, seconded by Robert Coers, to approve the General Assistance financials for August, 2012. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for August, 2012, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for August, 2012. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for August 2012, were reviewed. JoAnne Boone made a motion, seconded by Jon Kavanaugh, to approve the Cemetery statements of revenue and expenses for August 2012. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Ray Shackelford, Jon Kavanaugh and others will be looking at memorials at various cemeteries on Wednesday evening. Pictures will be taken as the process begins of planning the new area of the Cordova Cemetery. Road Commissioner Filbert announced that Cordova Energy is interested in making a donation to the new memorial area of the Cordova Cemetery.

Civic Center Report: Supervisor Kavanaugh reported that someone has sat on the counter in the women's bathroom and has loosened the counter from the wall. Also, there is a vent that has come out of the ceiling. A hand-washing sink still needs to be installed in the Civic Center kitchen. Pam will contact Iossi to see if they would do the repairs as well as install the sink.

Road Commissioner's Report: Road Commissioner Filbert submitted a written report to the Board. Chris stated that Steve Leydens had a fall while working and was taken via ambulance to the hospital. He had a concussion but will be fine and the incident was reported to TOIRMA. Road Commissioner Filbert submitted a copy of the Cordova Township Electronic Message Sign Guidelines and Request Forms to the Board. She asked that the Board look them over and let her know before the next Cordova Park Board Meeting if there were any questions or suggestions.

Community: Trustee Boone discussed the possibility of having a dance or some kind of senior event around Christmas. She will contact Renee Warren for a list of bands that service the area. She will get together and discuss this with Pam Bruner as well.

Youth Committee: Nothing to report.

Senior Committee: Nothing to report.

Park District Intergovernmental Agreement: Supervisor Kavanaugh stated that the Cordova Township/Cordova Park District Intergovernmental Agreement has been returned to him, and he feels it is ready to be approved. There is a second agreement between the Park District and the Road District that has not as yet been signed. This agreement will need to be

renewed annually. Jon stated that the goal is to get everything signed yet this month. The Park District is now meeting the fourth Wednesday of each month at the Civic Center at 7 p.m.

Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the Cordova Township/Cordova Park District Intergovernmental Agreement. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Flu Shots and Luncheon: Flu Shots will be given at the Civic Center on October 15 from 10 a.m. to 11:30 a.m. Supervisor Kavanaugh has made arrangements with the Drifters Cafe to provide a chicken sandwich/fries meal for all Township residents who receive a flu shot. The meal will cost \$8 which includes a \$1 tip. Residents who are on Medicare should show their Medicare card.

Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the administering of the flu shots and the \$8 luncheon of a chicken sandwich and fries on October 15. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

New Business:

Levy 2013-2014: Supervisor Kavanaugh would like to continue to reduce the next levy. Also, an office expansion with the Park District, MTAD and Cordova Township might be a topic for future discussion.

Supervisor's Comments: The Cordova Park District has asked if there would be space at the Civic Center for them to store a lockable file cabinet. The court case has been continued again because of a conflict with the attorney's schedule. Jon will meet with the American Legion on Wednesday regarding the Cemetery memorial plan. Jon asked the Board if they liked the checklist for the financials. They requested going back to the old way of approval.

Any other business to come before the Board that will be added on next month's agenda: Riverdale PTA non-profit request for November 10, Cemetery tree trimming, Senior event, Hand-washing sink bid

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 7:48 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk