

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

June 18, 2012 – 7:10 p.m.
Cordova Township Office

Approved July 16, 2012

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:10 p.m. in the Cordova Township Office on June 18, 2012.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Morris McLaughlin and Bonnie Hanna, Trustees.

Also present: Pam Bruner, Cemetery and Civic Center Manager and Sandy Gustafson, Clerk.

Road Commissioner Filbert was absent.

Supervisor Kavanaugh led The Pledge of Allegiance.

Robert Coers made a motion, seconded by JoAnne Boone, to approve the May 21, 2012, Cordova Township Regular Monthly Minutes. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve the May 21, 2012, Cordova Township Closed-Session Minutes. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

Erie High School After Prom Thank You: The Clerk read and distributed a thank you form from the Erie High School After Prom Committee for the recent Cordova Township donation.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for May, 2012, were reviewed. Trustee McLaughlin asked what procedures the Road Commissioner followed for prevailing wages. This will be discussed at next month's meeting. Also discussed was the Road and Bridge medical reimbursement plan. Specifically, what is the definition of "family?" Morris McLaughlin made a motion, seconded by Jon Kavanaugh, to approve for payment the May, 2012, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for May, 2012, were reviewed. JoAnne Boone made a motion, seconded by Bonnie Hanna, to approve for payment the May, 2012, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for May, 2012, were reviewed. Morris McLaughlin, made a motion, seconded by Robert Coers, to approve the General Assistance financials for May, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for May, 2012, were reviewed. Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for May, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for May, 2012, were reviewed. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the Cemetery statements of revenue and expenses for May, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Pam Bruner, Cemetery Manager, had submitted a written report to the Board. We are back in line with fuel consumption and are at a schedule of more normal weekly mowings. Sign Company will be submitting a flagpole installation bid for the Cemetery. A bid has been received from Regalia.

There needs to be a discussion with the American Legion about the possible relocation of the Cemetery flagpole and the proposed new area for ceremonies. Pam and Morris will work together to prepare a Cemetery design to show the Legion and the Township what has been discussed. The Township does need to know where the Legion stands on this matter before beginning the project.

Supervisor Kavanaugh has discussed the resurfacing of the Cemetery Road with Bob's whose estimate was between \$3,500 and \$4,000. Pam was asked to get another bid as well. Pam stated that there had been a complaint about a monument which was damaged probably by a mower. It was a temporary marker which typically is not fixed by the Cemetery. Pam is going to fix the temporary marker this time and keep all correspondence with the family attached to their deed.

Civic Center Report: Pam Bruner, Civic Center Manager, had submitted a written report to the Board. Pam will be looking into having the flagpole by the Civic Center removed and will discuss disconnecting power to the pole with Herb Carlson. The hand-washing sink bid from Dale Shultz has not yet been received.

Road Commissioner's Report: Road Commissioner Filbert was not present at the meeting but had submitted a written report to the Board.

Community:

Youth Committee: Nothing to report.

Senior Committee: Nothing to report.

Cordova Township Park District: Nothing to report.

New Business:

2012 Cordova Township and Road & Bridge Prevailing Wage Adoption: Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to approve the adoption of No. 6182012 Cordova Township and Road & Bridge District Prevailing Wage Ordinance for 2012-2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

2013 Annual Town Meeting Date Change: TOI has announced that the 2013 Annual Town Meeting will be held on the third Tuesday in April of 2013 which will be April 16. This change will be reflected on the Township calendar published in January, 2013.

Supervisor's Comments:

Supervisor Kavanaugh asked the Board whether he should begin looking into video cameras to help with supervision of the Civic Center. As stated in the Road Commissioner's report, there was some recent vandalism done to both the Park and Civic Center. Jon mentioned that cameras can be a good resource and asked the Board to think about this issue.

Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to go into closed session at 8:13 p.m. for litigation discussion--5 ILCS 120/2(c)(11). Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Board came back into the regular meeting at 8:18 p.m. No action was taken on any discussion held in closed session.

Any other business to come before the Board that will be added on next month's agenda: Flagpoles, kitchen improvements, Cemetery road sealing, Electric fixtures for Herb Carlson, Security Cameras

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:21 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk