

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
April 16, 2012 – 7 p.m.
Cordova Township Office

Approved May 21, 2012

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on April 16, 2012.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers and Bonnie Hanna, Trustees.

Also present: Chris Filbert, Road and Bridge Commissioner, Pam Bruner, Cemetery and Civic Center Manager and Sandy Gustafson, Clerk.

Trustee Morris McLaughlin was absent.

Supervisor Kavanaugh led The Pledge of Allegiance.

Bonnie Hanna made a motion, seconded by Robert Coers, to approve the March 19, 2012, Cordova Township Regular Monthly Minutes. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Communications:

Erie Post-Prom Thank you: The Clerk circulated the thank you note from the Erie-Post Prom Committee thanking the Board for the \$100 donation.

URICRA Thank you: The thank you from URICRA for the \$120 donation was acknowledged.

RICTA Dinner on May 17: Trustee Hanna stated she would like to attend.

Economic Interest Statements: All elected officials must turn in their Economic Interest Statement receipts to the Clerk to keep on file at the Cordova Township Office.

Exelon Letter: All Board members were sent an Exelon safety update letter in their packets.

Memo from Quad City Tea Party: Road Commissioner Filbert circulated a memo to the Board regarding an upcoming informational seminar on ObamaCare being held in the Quad Cities.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for March, 2012, were reviewed and look good. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the March, 2012, Road District bills. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for March, 2012, were reviewed. JoAnne Boone made a motion, seconded by Robert Coers, to approve for payment the March, 2012, Town Fund bills. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for March, 2012, were reviewed. Bonnie Hanna made a motion, seconded by JoAnne Boone, to approve the General Assistance financials for March, 2012. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for March, 2012, were reviewed. Robert Coers made a motion, seconded by JoAnne Boone, to approve for payment the Civic Center bills as presented for March, 2012. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for March, 2012, were reviewed. JoAnne Boone made a motion, seconded by Jon Kavanaugh, to approve the Cemetery statements of revenue and expenses for March, 2012. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Pam Bruner, Cemetery Manager, had submitted a written report to the Board. Representatives from our local American Legion along with Supervisor Kavanaugh recently met at the Cemetery to discuss possible locations of new flagpoles—one each for the American, POW and Illinois flags. The Legion made some great suggestions--one involving moving the flag location. This move would allow for more room, less congestion and prevent having to walk on some graves during ceremonies. The move would also allow for more “green space” and a “veteran drive-through memorial area.” Discussions have just begun and budget figures are being worked out. It looks as though the Legion will be able to assist the Township with financing this project.

West's Lawn Care has begun their work at the Cemetery. Things are going well. Equipment is in good operating condition. Pam explained that we could put all our burials into the State database. This is not a requirement, but something that could be done. Further discussion will take place on this topic. Orange flags are now being placed throughout the Cemetery; these flags mark those monuments that need repair. The Cemetery road is also in need of some crack repair.

Civic Center Report: Pam Bruner, Civic Center Manager, had submitted a written report to the Board. She stated that the RI Co. Board would be meeting at the Civic Center at 5:30 on April 17. She hopes to have the Spring Township Newsletter out on April 21. Pam will also look at oven prices.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board. The Spring Clean-up will be held May 17-21; the dumpsters will again be at the Civic Center. She has checked into a micro-slurry coating for the Civic Center parking lot. Additional road signs have been ordered.

Community:

Youth Committee: Trustee Boone stated that there is interest in getting something going for the kids perhaps in late summer. Also, there is the possibility of getting a yoga class started for seniors at the Civic Center. The new gym/workout center will be open in several weeks. Another idea was kickboxing. Trustee Boone will continue to explore these ideas and report back to the Board. The owner of the new gym appears to be very interested in working with the Township on providing activities for the community.

Senior Committee: Trustee Boone will check with the Home Extension Office about gardening programs. Also, discussed was the idea of having a plant exchange among interested community members.

Cordova Township Park District: Supervisor Kavanaugh reported that he has not heard back yet from the Park District regarding the acceptance of the Intergovernmental Agreement. Road Commissioner Filbert stated that this is a source of frustration because it is budget time, and what the Park District decides has a big impact on our budgets. Chris will try to meeting with Donn Larson regarding this situation.

TOI/CVS Prescription Drug Savings: No information on this has yet been received back from TOI.

New Business:

Cordova Township Scholarships: Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve Mitchell Mallory as the recipient of the 2012 Cordova Township Scholarship for an Erie High School Senior. Ayes: Boone, Hanna and Kavanaugh. Abstained: Robert Coers. No's: none. Motion carried.

Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve Elizabeth Rogers as the recipient of the 2012 Cordova Township Scholarship for a Riverdale High School Senior. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Elected Officials Salary Increase: The Board discussed salary increase options for the next four years for elected officials. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve a three percent annual salary increase for elected Township officials over the next four years beginning with each new fiscal year. The medical benefit will continue for the Road District for the next four years. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Ann's Helping Hands Old Fashioned Family Fun Day Donation: The Board took no action.

Timmer and Associates Annual Audit: Timmer and Associates will perform the annual audit on May 15 and 16.

Township and Road & Bridge Budgets: Supervisor Kavanaugh said the Township needs to consider the following items when figuring this year's budget: Civic Center employees' pay, Civic Center parking lot, Cemetery driveway, flagpoles, Civic Center ovens, upgraded lighting, locks and IMRF obligation.

Supervisor's Comments: Supervisor Kavanaugh mentioned that a rope must be put up on the old flagpole for Memorial Day as a new flagpole cannot be installed by that event. Supervisor Kavanaugh will be out of town for the next week; he asked Chris Filbert and Sandy Gustafson to call for a mosquito spray if necessary. Chris Filbert announced that in July, TOI will offer a grant-writing workshop for Townships.

Any other business to come before the Board that will be added on next month's agenda: Budgets, Prevailing Wage Adoption, Public Hearing for Budget and Appropriations in June.

Adjournment:

Bonnie Hanna made a motion, seconded by JoAnne Boone, to adjourn this meeting. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:02 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk