

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

March 19, 2012 – 7 p.m.
Cordova Township Office

Approved April 16, 2012

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on March 19, 2012.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Morris McLaughlin and Bonnie Hanna, Trustees.

Also present: Sandy Gustafson, Clerk.

Absent: Chris Filbert, Road Commissioner and Pam Bruner, Civic Center and Cemetery Manager.

Supervisor Kavanaugh led The Pledge of Allegiance.

Morris McLaughlin made a motion, seconded by Robert Coers, to approve the February 20, 2012, Cordova Township Regular Monthly Minutes. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for February, 2012, were reviewed and look good. Trustee McLaughlin asked about the \$49,000 in the emergency fund. Morris McLaughlin made a motion, seconded by JoAnne Boone, to approve for payment the February, 2012, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for February, 2012, were reviewed. Robert Coers made a motion, seconded by JoAnne Boone, to approve for payment the February, 2012, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for February, 2012, were reviewed. Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve the General Assistance financials for February, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for February, 2012, were reviewed. JoAnne Boone made a motion, seconded by Robert Coers, to approve for payment the Civic Center bills as presented for February, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for February, 2012, were reviewed. The Clerk noted a reconciliation error of \$51.56 that will be corrected with the help of the auditor. Jon Kavanaugh made a motion, seconded by JoAnne Boone, to approve the Cemetery statements of revenue and expenses for February, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Pam Bruner, Cemetery Manager, was absent. Supervisor Kavanaugh asked Trustee McLaughlin if the American Legion had any suggestions about a new flagpole at the Cemetery. Morrie said they would be meeting on March 20, and he would get ideas and suggestions at that time. Supervisor Kavanaugh said it would be nice to include the State and a POW flag in addition to the American flag. This would mean that three new flagpoles would have to be purchased. He asked if the American Legion would be willing to assist with any of these purchases. Trustee McLaughlin will report back at our next meeting.

Civic Center Report: Pam Bruner, Civic Center Manager, was absent. The Board discussed the fact that the Civic Center rentals are down. The following topics were mentioned: adding stoves/ovens to the kitchen, what could be done with a stove versus an oven, the need for an exhaust system, replacing the ice machine, what would be the best investment and what would increase usage and rentals. A janitorial raise was also discussed. Supervisor Kavanaugh will talk to TOIRMA regarding how any of the above purchases might affect insurance.

Road Commissioner's Report: Road Commissioner Filbert was absent and had submitted a written report to the Board.

Community: Trustee Boone stated that there is an effort being made to get a Farmers' Market here. The Library is working on getting a Master Gardener to make a presentation in May.

Youth Committee: Trustee Boone discussed the new gym that will be opening in Cordova. There is talk that the owner is interested in providing a Boot Camp for Kids. Would the Township be willing to help cover some of these costs? Supervisor Kavanaugh asked Trustee Boone to gather more information for the Board.

Senior Committee: No report.

Cordova Township Park District: Supervisor Kavanaugh had sent the tentative Cordova Township Park District Intergovernmental Agreement to the Park District for action to be taken at their February meeting. There was not a quorum present at that meeting, however, and no action was taken. Supervisor Kavanaugh stated that Road Commissioner Filbert has been attending the Park District meetings and has been involved in their discussions.

New Business:

URICRA Donation Request: JoAnne Boone made a motion, seconded by Bonnie Hanna, to approve a \$120 donation to URICRA. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Tug Fest Donation Request: The Board received a donation request for the 26th Annual Great River Tug Fest. No action was taken.

TOI/CVS Prescription Drug Savings: Supervisor Kavanaugh explained a CVS and TOI Drug Discount program to the Board. In this program, all township residents would receive a CVS drug discount card which would average a 20% discount to the residents. In addition, this program would allow the Township to receive income on each prescription purchased with each card. The program is at no cost to the Township, and it would be a source of revenue. It is a program that would provide a benefit for the citizens.

Jon Kavanaugh made a motion, seconded by Robert Coers, to approve participation in the CVS/TOI Drug Discount Card Program. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: any. Motion carried. The Township will return a post card to TOI showing our interest in the program.

Annual Town Meeting on April 10: The Cordova Township Annual Town Meeting will be held on Tuesday, April 10, at the Civic Center at 7 p.m. All Board members are encouraged to attend.

Township and Road & Bridge Budgets: Supervisor Kavanaugh said that the Board must start thinking about next year's budget. He specifically mentioned starting to pay for unfounded liabilities such as IMRF. Road and Bridge has been paying part of their portion down for the last two years. The Township needs to be looking at doing this as well. We cannot get out of participating in IMRF, so we need to begin addressing this liability annually. It is about 21% of our payroll costs.

Supervisor's Comments: Supervisor Kavanaugh stated that he has contacted Frank's Flying Service about this year's mosquito abatement program. The cost of each spraying will remain the same as last year. Due to the unusual weather and early spring, an additional sixth spraying might have to be added. Frank's will do this if needed.

Any other business to come before the Board that will be added on next month's agenda: May 21—Deadline for elected officials' salary increase for next four-year term of office, Master Gardeners, Boot Camp and Township Scholarships.

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:07 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk