

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

February 20, 2012 – 7 p.m.

Cordova Township Office

Approved March 19, 2012

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on February 20, 2012.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Morris McLaughlin and Bonnie Hanna, Trustees.

Also present: Sandy Gustafson, Clerk, Pam Bruner, Civic Center and Cemetery Manager and Road Commissioner, Chris Filbert.

Supervisor Kavanaugh led The Pledge of Allegiance.

Robert Coers made a motion, seconded by Bonnie Hanna, to approve the January 16, 2012, Cordova Township Regular Monthly Minutes. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

Erie High School: The Clerk stated that Erie High School had called about the 2012 Cordova Township Scholarship. Erie will be making the scholarship forms available to their students on March 12.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for January, 2012, were reviewed. Morris McLaughlin made a motion, seconded by JoAnne Boone, to approve for payment the January, 2012, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for January, 2012, were reviewed. JoAnne Boone made a motion, seconded by Bonnie Hanna, to approve for payment the January, 2012, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for January, 2012, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve the General Assistance financials for January, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for January, 2012, were reviewed. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for January, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for January, 2012, were reviewed. Jon Kavanaugh made a motion, seconded by JoAnne Boone, to approve the Cemetery statements of revenue and expenses for January, 2012. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Pam Bruner, Cemetery Manager, submitted a written report to the Board. Pam will be meeting with Gary West of West's Lawn Care on March 2 at 3:30 and invited Board members to attend. The expectations for the upcoming season will be discussed, and the contract will be signed. Monument inspection will be one of the main goals for this year. Graves should be cleaned off by March 15, and Pam will run this in the newspaper as well as posting it at the Cemetery.

Pam attended the AIC Conference in January and stated that Cordova Cemetery will qualify for partial exemption status once all bills are passed by the State. All burials will be required to be entered into the State database starting from December, 2010. Pam has all of the 2011 burials entered for Cordova.

Replacement of the Cemetery flagpole will be another major priority for this year. The Township would also like to hear comments from the Legion about a new flagpole. The Legion will meet again in March, and Morris McLaughlin will report back to the Board from that meeting.

Civic Center Report: Pam Bruner, Civic Center Manager, submitted a written report to the Board. Pam had heard that the Village might purchase a movie license for the Boosters' to show movies at the fire station. Pam still wants to poll the remaining non-profit organizations to see if they would be interested in helping to support movie events at the Civic Center. Pam will have an update on this at next month's meeting. The deadline for the Cordova Township Spring Newsletter will be March 19, so please get information to Pam. The Motor Voter Trolley will be at the Civic Center on two dates: February 27 and March 8 from 9 a.m. to 3 p.m. each day. The Rock Island County Board will be meeting at the Civic Center on March 21 at 4:30 p.m.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board. She also distributed a bill status on HB 4987 which would amend the property tax code and also the township code. The bill provides that if the office of township assessor is discontinued in a township located in a county with 50,000 or more, then the county assessor or supervisor of assessments shall assume the duties of the assessor. It also provides that if the township organization is discontinued in a township located in a county with 50,000, then the county board shall assume all powers and duties of the township as part of their regular duties and receive no additional compensation. In addition, it provides that if the township organization is discontinued in a township located in a county with 50,000, then the county superintendent of highways or the county engineer shall assume the duties of highway commissioner. This threatening bill is being presented at the State level.

Community: This was discussed in the Civic Center section.

Youth Committee: No report.

Senior Committee: No report.

Cordova Township Park District: Supervisor Kavanaugh had sent a tentative intergovernmental agreement out in the board packets which Dean Sutton, attorney, helped write. The Board discussed the proposed agreement. Supervisor Kavanaugh reminded the Board that the pavilions are not to be rented out; they are used on a first-come, first-served basis. This is an existing rule that should be kept in force. Jon checked with TOIRMA regarding insurance. The Township must still provide liability insurance on any of the structures. The topic of utilities being provided to the flagpole was thought to be minimal at this time.

Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the Intergovernmental Agreement between Cordova Township and the Cordova Park District with the two additions of “structural improvements and” in the second paragraph at the top and section No. 2. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No’s: none. Motion carried.

New Business:

2012 Erie After-Prom Donation Request: Jon Kavanaugh made a motion, seconded by Robert Coers, to approve \$100 donation to the 2012 Erie After-Prom. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No’s: none. Motion carried.

Trustee Open Meetings Act Training: It is now a requirement that all elected officials complete the online course from the Attorney General’s Office for the “Open Meetings Act.” All elected officials must complete the course one time during their four-year term. If the official has been selected as the OMA designee, then that person must complete the course annually.

TOI Educational Conference: The Clerk reminded the Board of the upcoming one-day TOI Educational Conferences being held throughout the State. The *Township Perspective Magazine* has all the necessary information required for registration. Please let the Clerk know if you would like to attend one of these conferences.

Annual Town Meeting on April 10: The Board reviewed last year’s Annual Town Meeting Agenda and agreed that no changes were needed. Jon Kavanaugh made a motion, seconded by JoAnne Boone, to approve the agenda for the Annual Town Meeting to be held on April 10. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No’s: none. Motion carried.

Supervisor’s Comments: Supervisor Kavanaugh stated that Laura Crawford is apparently including the Township in the litigation against her brother. The brother had brought money in for the purchase of cemetery plots, so the deeds were issued in his name. The sister is stating that the deeds were to have been issued in her name. The Township attorney states that the sister should be suing the brother.

Supervisor Kavanaugh had also placed a call to Cordova, Alaska, to see if our town could be of any assistance to them after the terribly hard winter they have been having. They told Jon that they had qualified for emergency assistance but appreciated the call.

Any other business to come before the Board that will be added on next month's agenda: May 21—Deadline for elected officials' salary increase for next four-year term of office.

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:05 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk