

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
May 16, 2011 – 7 p.m.
Cordova Township Office

Approved June 20, 2011

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on May 16, 2011.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Morris McLaughlin and Bonnie Hanna, Trustees.

Also present: Sandy Gustafson, Clerk, Chris Filbert, Road Commissioner, Margaret Bennett, Amy Haan and Julie Hager.

Supervisor Kavanaugh thanked Trustee McLaughlin for running the April Township meeting.

Supervisor Kavanaugh led The Pledge of Allegiance.

Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve the April 18, 2011, minutes of the Cordova Township regular monthly meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

- A. A thank-you letter from the Erie-After-Prom Committee acknowledging a recent donation was received.
- B. A thank-you letter was also received from URICRA for a recent donation.
- C. The Clerk reminded the Board to turn in a copy of this year's Economic Interest Statement for Township records.
- D. Supervisor Kavanaugh stated the Township had received a letter from the Village announcing the Quarry annexation.
- E. A letter was received from Attorney Sutton with all the Cordova Park District finalization papers.

Citizens Wishing to Address the Board: Amy Haan and Julie Hager were in attendance representing the Cordova Boosters. They announced that they are trying to get the Boosters' organization active again and would like to try to sponsor events for Cordova youth and families. They recently had a successful Easter egg hunt and would like to sponsor a walk-in movie theater in the park on June 3 and 4. Supervisor Kavanaugh suggested they speak to the Village about whether there is still a tax-exempt number for the Boosters through the Village and if the Village is interested in working with the Boosters'. Supervisor Kavanaugh encouraged

Amy and Julie to come back to the Township with what they found out through the Village. It might work out that they could work through the Township's Youth Committee. Bonnie Hanna

made a motion, seconded by JoAnne Boone, to approve a donation of \$250 for the Cordova Boosters'. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for April, 2011, were reviewed. Morris McLaughlin made a motion, seconded by JoAnne Boone, to approve the April, 2011, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for April, 2011, were reviewed. JoAnne Boone made a motion, seconded by Robert Coers, to approve for payment the April, 2011, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue and expenses for April, 2011, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve the General Assistance financials for April, 2011, for payment. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for April, 2011, were reviewed. Robert Coers, made a motion, seconded by JoAnne Boone, to approve for payment the Civic Center bills as presented for April, 2011. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for April, 2011, were reviewed. JoAnne Boone, made a motion, seconded by Jon Kavanaugh, to approve the Cemetery statements of revenue for April, 2011. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Pam Bruner, Cemetery Manager, submitted a written report to the Board. Supervisor Kavanaugh commented that we have to match our clean-up dates with those of Freelance. This is an important issue, and it will be worked out for next year. Perhaps the contract dates will have to be changed.

The State is currently updating the Cemetery Oversight bill. Pam will hold off on entering the database information until more information on exactly what is going to be required of a public cemetery is announced.

Pam is currently acting as Sexton and is submitting hours worked for that position. She is also doing the grave marking which includes both grave and monument marking.

Civic Center Report: Pam Bruner, Civic Center Manager, submitted a written report to the Board. Supervisor Kavanaugh reported that the bathroom project turned out great, and Pam had done a wonderful job. The child's changing station has now been installed in the family/handicapped bathroom instead of the women's washroom in order to make it easier for all family members to take care of children.

The fireproof safes now have closeable drawers. They are not, however, lockable. A recent bid from Hartz in Clinton indicated that it would cost \$400 to make two drawers lockable; \$560 to make all three locks in six drawers lockable. Further investigation on our file-cabinet needs will be done and discussed later. Hartz also gave a bid of \$2,805 for a set of three push-button keyless entry systems for the Civic Center.

Jon Kavanaugh, made a motion, seconded by Robert Coers, to approve the Iossi payment of the extra expenses (not to exceed \$1,000) for the Civic Center restroom project. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Community Connect program will start up again in the fall. The Maynard Ellison Agency will now be the carrier for the liquor liability insurance for the Civic Center.

Police Report and Village Finance Reports: The Village financial and police reports were not submitted this month. Supervisor Kavanaugh is doing research on police coverage with the Sheriff's Department.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board. In addition to that report, she stated that she was filing for restitution from James Driscoll. She would like to schedule a hazardous/e-waste day in early fall for Cordova and neighboring Rock Island County communities. Volunteers will be allowed to assist with the e-waste disposal portion; about 10 volunteers will be needed. There will be a cost share with this program. Commissioner Filbert stated that to have a "shredder event" would cost \$100 per hour and usually two hours would be enough time.

Chris also reported that she applied for winter storm relief from FEMA; she was notified that the Road District would receive \$16,000 for snowstorm damage. Chris stated that TOI has published an excellent document about the value of township government. It is called "*Local Democracy and the Townships of Illinois: A Report to the People.*" The FCC has mandated that a narrow-banding compliance must be completed by 2013. The Road District is looking into hand-held units with this narrow banding for back up whenever cell towers might go out. The Cordova Road District has been taxing for motor fuel at the rate of 5%. The State is mandating the rate of 8% be used or the Road District will not be eligible for any of the motor fuel monies collected. The Road District has no choice but to use the 8% rate in the future.

Community:

Youth Committee: There is a possibility that the Cordova Boosters' organization will be able to help the Township with this committee.

Senior Committee: No report.

Cordova Township Park District: Sandra Gustafson, Cordova Township Clerk will administer the oath of office to the new Cordova Park District commissioners at their first meeting on May 19. Supervisor Kavanaugh stated that TOI had been contacted whether the Township could give start-up monies to the newly formed park district and could it be a loan or a gift? TOI stated that an intergovernmental agreement should be formed and that the money could be a gift.

American Legion Weapon Storage: Supervisor Kavanaugh announced that our facility would not work for weapon storage.

New Business:

Township 2011-2012 Budget: Jon Kavanaugh, made a motion, seconded by Morris McLaughlin, to approve a start-up donation of \$1,000 to the newly formed Cordova Township Park District. This donation is a gift with no reimbursement required. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Road & Bridge 2011-2012 Budget: Budget hearings will be held for both Cordova Township and Road & Bridge on June 20.

Iossi Payment Schedule: A motion was made earlier in the meeting for this.

Supervisor's Comments: Nothing additional.

Any other business to come before the Board that will be added on next month's agenda: Grave marking and Sexton, and Locks

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:33 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk