

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
January 17, 2011 – 7 p.m.  
Cordova Township Office

(Approved February 21, 2011)

Supervisor, Jon Kavanaugh, called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on January 17, 2011.

Present: Jon Kavanaugh, Supervisor, JoAnne Boone, Robert Coers and Morris McLaughlin, Trustees.

Also present: Pam Bruner, Cordova Township Civic Center and Cemetery Manager, Sandy Gustafson, Clerk and Bonnie Hanna.

Supervisor Kavanaugh led The Pledge of Allegiance.

Morris McLaughlin made a motion, seconded by Robert Coers, to approve the December 20, 2010, minutes of the Cordova Township regular monthly meeting. Ayes: Boone, Coers, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Communications:**

- A. The Clerk distributed a thank-you card from the Hanna family.
- B. A thank-you letter from the First Baptist Church for food baskets was read by the Clerk.
- C. MidAmerican Energy called to make sure that all Township accounts were listed as governmental and not commercial accounts. This will allow the Township to be late in payment of bills due to meeting dates falling after account due dates.

**Citizens Wishing to Address the Board:** None

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for December, 2010, were reviewed. Robert Coers made a motion, seconded by JoAnne Boone, to approve the December, 2010, Road District bills. Ayes: Boone, Coers, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for December, 2010, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve for payment the December, 2010, Town Fund bills. Ayes: Boone, Coers, McLaughlin and Kavanaugh. No's: none. Motion carried.

Supervisor Kavanaugh explained to the Board that a new laptop purchase had been necessary. The General Assistance statements of revenue and expenses for December, 2010,

were reviewed. JoAnne Boone made a motion, seconded by Jon Kavanaugh, to approve the General Assistance bills for December, 2010, for payment. Ayes: Boone, Coers, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for December, 2010, were reviewed. JoAnne Boone, made a motion, seconded by Morris McLaughlin, to approve for payment the Civic Center bills as presented for December, 2010. Ayes: Boone, Coers, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for December, 2010, were reviewed. Jon Kavanaugh, made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue for December, 2010. Ayes: Boone, Coers, McLaughlin and Kavanaugh. No's: none. Motion carried.

### **Old Business:**

**Cemetery Report:** Pam Bruner, Cemetery Manager, submitted a written report to the Board. She reported that there was not much going on at the Cemetery right now. The Sexton position is still open and another ad will run after the first of the year. Supervisor Kavanaugh will try to raise more markers when the weather gets better.

**Civic Center Report:** Pam Bruner, Civic Center Manager, submitted a written report to the Board. Pam has met with Iossi Construction regarding the remodel of the men's and women's bathrooms at the Civic Center. As soon as the proposal gets signed, then the work can get scheduled. Iossi requests we allow five to six weeks for completion of the remodel. They would like to start some time in February and then finish in March. Iossi will use lien waivers for all vendors as well as follow the prevailing wage law. Pam showed the Board the selection of materials and colors that will be used for the bathroom renovation project. The Board liked all selections. Pam will contact all Civic Center February/March renters to let them know that there will be only one bathroom available for their event during the remodel project.

Supervisor Kavanaugh suggested getting gutter heat tape installed for the Civic Center for next year, as there had been some damage from icing in the gutters already this year.

**Police Report and Village Finance Reports:** The Village financial report was submitted. No police report was received.

**Road Commissioner's Report:** Road Commissioner Filbert had submitted a written report to the Board. Road Commissioner Filbert was not in attendance at this meeting due to the weather conditions and plowing of the roads. The Board commented on her accident and was glad she was getting better.

**Community:** Trustee Boone suggested an acrylic painting class which would allow all ages to attend. This would cover both youth and senior age groups. She stated there has been interest shown in such a class being held at the Library and if the Township would cover the supply cost, the Library would provide the location and instructor. The Board asked JoAnne to let them know projected supply cost figures at next month's meeting. This class would be on a sign-up basis and offered the end of March or April.

**Youth Committee:** No report.

**Senior Committee:** No report.

**Cordova Township Park District:** Supervisor Kavanaugh stated that the park district hearing would be held on February 1. Jon will let candidates know in case any of them would like to attend. Board members are also welcome to attend. Let Jon know if you are interested. The primary purpose of the hearing is to find out if there might be any protestors.

**New Business:**

**Board Vacancy:** Supervisor Kavanaugh announced that Bonnie Hanna has shown interest in the board vacancy due to the death of her husband, Gary Hanna. Bonnie meets all the necessary criteria. Jon Kavanaugh, made a motion, seconded by Morris McLaughlin, to appoint Bonnie Hanna to fill the Cordova Township Board trustee vacancy. Ayes: Boone, Coers, McLaughlin and Kavanaugh. No's: none. Motion carried. Sandra Gustafson, Cordova Township Clerk, administered Bonnie Hanna the oath of office. Bonnie was welcomed to the Board.

**Office Expansion:** Mayor VanHooreweghe contacted Supervisor Kavanaugh about the possible expansion of the current Township building to include Village offices. The Township Board discussed this and was in agreement that they would be interested in talking with the Village about this idea. Township officials thought it would be a good idea for the community to house various offices in one location for the convenience of its citizens. It was suggested that all public groups be approached to see who might be interested in participating in such an expansion. Supervisor Kavanaugh will contact Mayor VanHooreweghe who will take it to the Village Plan Commission.

**Supervisor's Comments:** Nothing additional.

**Any other business to come before the Board that will be added on next month's agenda:** Youth/Senior Acrylic Painting Class

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:23 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk