

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
August 16, 2010 – 7 p.m.
Cordova Township Office

Approved September 20, 2010

Supervisor, Jon Kavanaugh, called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on August 16, 2010.

Present: Jon Kavanaugh, Supervisor, Robert Coers, Gary Hanna, Morris McLaughlin and JoAnne Boone, Trustees.

Also present: Sandy Gustafson, Clerk, Pam Bruner, Cordova Cemetery and Civic Center Manager, Chris Filbert, Road Commissioner, and Margaret Bennett.

Supervisor Kavanaugh led The Pledge of Allegiance.

Gary Hanna made a motion, seconded by Robert Coers, to approve the July 19, 2010, minutes of the Cordova Township regular monthly meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for July, 2010, were reviewed. JoAnne Boone made a motion, seconded by Robert Coers, to approve the July, 2010, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for July, 2010, were reviewed. Morris McLaughlin made a motion, seconded by Gary Hanna, to approve for payment the July, 2010, Town Fund bills. The clerk will make one change and that will be to pay \$1,500 from the Cemetery Fund to Town Fund for the Cemetery's share of the annual TOIRMA bill. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue and expenses for July, 2010, were reviewed. JoAnne Boone made a motion, seconded by Morris McLaughlin, to approve for payment the July, 2010, General Assistance bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for July, 2010, were reviewed. Morris McLaughlin, made a motion, seconded by Gary Hanna, to approve for payment the Civic

Center bills as presented for July, 2010. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for July, 2010, were reviewed. Morris McLaughlin, made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue for July, 2010. The Clerk will check the accuracy of the Maintenance Supplies—Grounds account and the Maintenance—Service Grounds account to make sure the Freelance invoices are taken out of the Maintenance Service Grounds account only. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Pam Bruner, Cemetery Manager, submitted a written report to the Board. Cemetery continues to look nice; some weeding should be done in the mulch around the trees, however. Both Supervisor Kavanaugh and Pam Bruner met with the Hazletts. The Hazletts did not think that they had to go through a mortuary to bury the cremains of their daughter. They were told that it is State law, and they had to comply. Also, their daughter was a non-resident of Cordova, and the Hazletts did not think they should have to pay the non-resident burial fee. Due to Mr. Hazlett's years of service to the Cemetery that fee was waived. The issue of resident versus non-resident creates many problems for record keeping as well as payment issues. Jon will consult with the attorney, and Pam will contact the Illinois Cemeterians Assoc. about advice on this. The Board will need to be prepared to vote on various fees and other cemetery plot issues at next month's meeting.

Civic Center Report: Pam Bruner, Civic Center Manager, submitted a written report for the Board. The Board went over the second set of updated Civic Center Rules and Regulations. Supervisor Kavanaugh did not want to rush through the rules and asked the Board to double check them again and then continue the discussion at next month's meeting.

Bathroom Project: Iossi Construction is in the process of contacting the contractors who bid the job. Pam will meet with Carpetland on Wednesday to discuss flooring options.

Police Report and Finance Report: After holding last month's police payment, the Village submitted their monthly finance report for July. The August finance report was received on time. There was no August police report, however.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board. She stated that 300 ton of salt was delivered; it cost \$23,000 and was paid for by motor fuel tax money. Buk-Bros was hired at a cost of \$1,500 to do some clearing of the bike path. Chris was trying to find out more about whose responsibility the care of the bike path was as records were hard to find. Chris met with the Forest Preserve and eventually a lease was located, and it showed that it is the responsibility of the Forest Preserve until the year of 2018. Mowing and snow plowing maintenance agreements will be worked out.

Community: The Board discussed offering line dance lessons in the fall. Sue Schaack contacted Pam stating that she would be willing to teach the class for free if the Civic Center could be used for no charge on Thursday evenings. The class would be 1.5 hours in length. Pam

will obtain more information from Sue; Jon thought that Sue should be paid. The Board discussed the non-resident fee for taking this class. It had been \$85. Jon Kavanaugh made a motion, seconded by JoAnne Boone, to approve a \$40 non-resident fee for line dancing class. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Board discussed offering the fall exercise class again. It is a minimal cost since there is no instructor fee and would be offered for 10 weeks running October into December. Jon Kavanaugh made a motion, seconded by Gary Hanna, to approve the fall exercise class that will be held at the Civic Center for one hour on Monday and Wednesday nights during the months of October into December. Dates of this class will be finalized and advertised in the upcoming newsletter. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Pam reported that Flu Shots would be offered on Monday, October 18, from 10 a.m. to 11:30 a.m. The flu shot this year will be a combination vaccination that will also contain H1N1 coverage. The cost of this shot will be \$30, and individuals must be at least 18 years old to receive it. The Board discussed including the chicken dinner from the Farmer's Table for those township residents receiving the flu shot. Last year's cost was \$7 per dinner. If a person is on Medicare, then Medicare will pay for the shot; otherwise, the township covers it for township residents. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to approve the payment of flu shots for township residents on October 18 from 10 a.m. to 11:30 a.m. and to pay for chicken dinners from the Farmer's Table also for township residents not to exceed \$8. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Pam discussed various possible activities that could be offered at the Civic Center ranging from an Elvis impersonator, community events, ping pong, cards, games, conversation and visiting, etc. Jon asked Pam to work up a schedule and present it at the next board meeting. Jon Kavanaugh made a motion, seconded by JoAnne Boone, to gather more community activity information and present it at the next Board meeting.

Youth Committee: No report.

Senior Committee: Trustee Boone mentioned the idea of having a community garden for the township.

Cordova Township Park District: Supervisor Kavanaugh reported that there was good news regarding the possible formation of a Cordova Park District. At the August 13 hearing, no public objections were made. Therefore, it was approved and will be on the ballot. The park district map was advertised twice. Margaret Bennett, Jim Rutenbeck and Jon Kavanaugh were in attendance at the hearing. Supervisor Kavanaugh stated that several open houses would be held where the candidates can be asked questions. These will be advertised in the next newsletter. Jon also commented that when he obtained signatures for the petition, he took the time to talk to many potential voters.

New Business:

Next Newsletter: Pam stated that she would like to get the newsletter out around September 10.

Road and Bridge Dumpster: Road Commissioner Filbert will get a date set up so it can be in the newsletter. She will try to schedule the dumpster for the second or third weekend in October.

Supervisor's Comments: Jon has been working with Dean Sutton on the Park District proposal. At today's MTAD meeting, Assessor Tague stated that this is the first time in 13 years that there have been no new housing starts since January. Also, real estate seems to be selling right at the assessed value or slightly below. In an ideal world, real estate should sell at 33.33% and it is selling about at 32.3%. The assessor has new software which shows aerial pictometry for the years of 2006, 2008 and 2010.

Any other business to come before the Board that will be added on next month's agenda: Cemetery fee structure and Civic Center Rules

Adjournment:

Gary Hanna made a motion, seconded by Jon Kavanaugh, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 9:45 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk